



# Mortgage Payoff Statement Request

**MORTGAGE ACCOUNT INFORMATION:**

*\*Required fields*

\_\_\_\_\_  
Name of Church\*

\_\_\_\_\_  
Name of Second Accountholder (if applicable)

\_\_\_\_\_  
Date\*

\_\_\_\_\_  
Mortgage Account Number \*

\_\_\_\_\_  
Property Street Address\*

\_\_\_\_\_  
City/State/ZIP\*

\_\_\_\_\_  
EIN Number(s)\*

Please issue a written payoff statement good through the date of \_\_\_\_\_ for the above-mentioned Mortgage Loan.

**COMPANY INFORMATION:**

\_\_\_\_\_  
Pastor Name\*

\_\_\_\_\_  
Attention\*

\_\_\_\_\_  
Fax Number\*

\_\_\_\_\_  
Email

**SIGNATURES:**

\_\_\_\_\_  
Borrower Signature

\_\_\_\_\_  
Borrower Signature

**INSTRUCTIONS:**

1. Complete form.

2. Print and sign form.

3. Email the completed form to: [fs@cogbf.org](mailto:fs@cogbf.org) or [loans@cogbf.org](mailto:loans@cogbf.org) or Fax form to: 904.574.9871